

Western Jurisdiction of the United Methodist Church
2013 -2016

Committee: _____

Date of committee meeting: _____

Location of meeting: _____

ARRIVAL & DEPARTURE DATES: _____

Round trip mileage _____ at \$0.14 per mile \$ _____

Round trip plane or bus fare \$ _____
**receipts needed

Lodging **receipts needed \$ _____

Name of committee member roommate: _____

Parking or shuttles **receipts needed \$ _____

Meals **receipts needed \$ _____

TOTAL EXPENSE \$ _____

PRINT Name: _____

Mailing Address: _____

Signature: _____

Approved

by: _____

Title _____

MAIL TO:
California-Nevada Annual Conference
Conference Treasurer
P.O. Box 980250
West Sacramento, CA 95798-0250